

Company \_\_\_\_\_ Municipality \_\_\_\_\_ Dates \_\_\_\_\_  
Municipality \_\_\_\_\_ Dates \_\_\_\_\_  
Municipality \_\_\_\_\_ Dates \_\_\_\_\_

## OHIO TOWNSHIP POLICE DEPARTMENT

Application for Licensing of Peddlers, Canvassers, and Transient Merchants

Print all answers, **except** your signature, and return this form with one color profile picture approximately 2" X 2" or color copy of driver's license

Date \_\_\_\_\_ Time \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Company or Firm Name \_\_\_\_\_

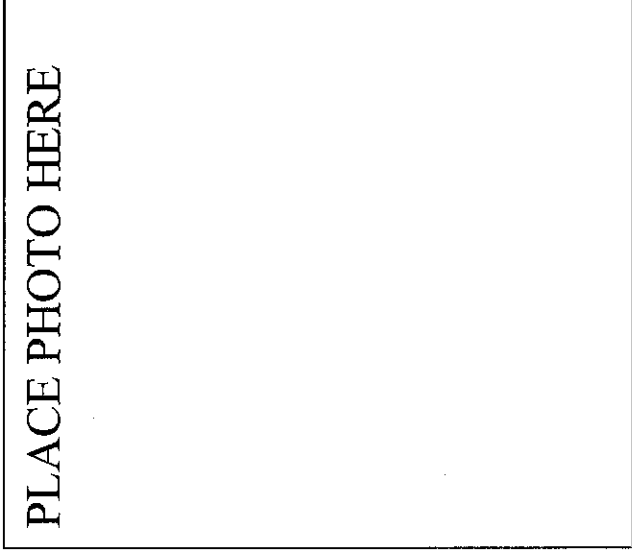
Company Address \_\_\_\_\_

Operator's License Number \_\_\_\_\_ Automobile Make/Model/Color \_\_\_\_\_

Registration Number \_\_\_\_\_ State \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone # \_\_\_\_\_

Commodity or Service Sold \_\_\_\_\_



Date Requested From \_\_\_\_\_ To \_\_\_\_\_

Has a Prior License Ever Been Issued Yes \_\_\_\_\_ No \_\_\_\_\_

Local Address \_\_\_\_\_

Home Address \_\_\_\_\_

Date of Birth \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Eye Color \_\_\_\_\_ Sex \_\_\_\_\_

Have you ever been convicted of any crime, felony, misdemeanor, or violation of any municipal ordinance

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, describe the nature of your offense and the punishment or penalty assessed, and the date of assessment

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Signature \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Joseph Hanny, Chief of Police

## **Instructions for obtaining a Solicitation Permit.**

First you must go through the Pennsylvania Criminal History check process. There is a \$22 fee per person. Criminal History check can be no more than 30 days old.

- a. Go to the PSP Criminal Background Website [www.patch.state.pa.us/Home.jsp](http://www.patch.state.pa.us/Home.jsp)
- b. Select **SUBMIT A NEW RECORD CHECK**
- c. Provide the requested information
- d. Print the Response for Criminal Report Check report

### **2. Fill out the Permit Application**

- a. Come to the Ohio Twp. Police Department at 126 Lenzner Court in Sewickley, PA 15143 Monday-Friday 8am – 4pm and bring the following:
  - i. Valid Photo ID
  - ii. Completed Application
  - iii. Response for Criminal Report Check (from the PSP website)

❖ For Solicitation Fees you will need to call the Ohio Twp Police Department at 412-259-8304.

- The Permit Application must be reviewed by the Chief of Police and can take 1-5 business days to be approved.