Company_____ **Municipality**_____ **Dates**_____
(Police Department Use only)

OHIO TOWNSHIP POLICE DEPARTMENT

PLACE PHOTO HERE

Application for Licensing of Peddlers, Canvassers, and Transient Merchants

Print all answers, **except** your signature, and return this form with one color profil picture approximately 2" X 2" or color copy of driver's license

Date _____ Time _____

Name _____ Phone _____

Company or Firm Name _____

Company Address _____

Operator's License Number _____ Automobile Make/Model/Color_____

Registration Number_____ State_____

Supervisor's Name & Address_____

Commodity or Service Sold _____

Date Requested From_____ To _____

Has a Prior License Ever Been Issued Yes_____ No _____

Local Address _____

Home Address _____

Date of Birth _____ Height _____ Weight _____ Eye Color _____ Sex _____

Have you ever been convicted of any crime, felony, misdemeanor, or violation of any municipal ordinance

Yes _____ No _____

If yes, describe the nature of your offense and the punishment or penalty assessed, and the date of assessment

_____

_____

_____

_____

Signature _____

Approved by _____ Date _____

Joseph Hanny, Chief of Police

Instructions for obtaining a Solicitation Permit.

First you must go through the Pennsylvania Criminal History check process. There is a $22 fee per person. Criminal History check can be no more than 30 days old.

a. Go to the PSP Criminal Background Website www.patch.state.pa.us/Home.jsp
b. Select SUBMIT A NEW RECORD CHECK
c. Provide the requested information
d. Print the Response for Criminal Report Check report

2. Fill out the Permit Application
   a. Come to the Ohio Twp. Police Department at 126 Lenzner Court in Sewickley, PA 15143 Monday-Friday 8am – 4pm and bring the following:
      i. Valid Photo ID
      ii. Completed Application
      iii. Response for Criminal Report Check (from the PSP website)

❖For Solicitation Fees you will need to call the Ohio Twp Police Department at 412-259-8304.

➢ The Permit Application must be reviewed by the Chief of Police and can take 1-5 business days to be approved.