

**OHIO TOWNSHIP**  
***Trash and Recycling Waiver Request Letter***

According to our Solid Waste Ordinance all single family and multi-family dwellings with five (5) or less units must participate in the Trash and Recycling Program. However, when a home becomes vacant for a minimum of two (2) months, the homeowner may be able to receive a temporary waiver from that service for up to a maximum term of six (6) months. Please complete the following questionnaire when requesting a waiver from the trash and recycling service.

The address of the vacant residence: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The date the home became vacant: \_\_\_\_\_

The reason for the vacancy: For Sale \_\_\_\_\_ In between tenants \_\_\_\_\_  
Other \_\_\_\_\_

The anticipated time until re-occupancy: \_\_\_\_\_

Name & address of the property owner: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone number of the property owner: \_\_\_\_\_

E-mail address (optional): \_\_\_\_\_

I agree to contact Ohio Township (412) 364-6321 and Waste Management (1-800-866-4460) when the status of the above mentioned property changes. For instance, if you decide to move back into the home, sell the home or rent the home to a tenant.

Homeowners Signature: \_\_\_\_\_

**Please return the completed form within 14 days to:**

**Ohio Township**  
**1719 Roosevelt Road**  
**Pittsburgh, PA 15237 Attn: Amber Zwierzynski**  
**Email: [amberz@ohiotwp.org](mailto:amberz@ohiotwp.org)**  
**(412) 369-8182 (Fax)**