



OHIO TOWNSHIP
 1719 Roosevelt Road
 Pittsburgh, PA 15237
 (412)364-6321 // www.ohiotwp.org

CERTIFICATE OF OCCUPANCY APPLICATION

A Certificate of Occupancy is required prior to the use/occupancy of an existing building or space. The space must comply with the applicable provisions of Ohio Township’s Zoning Ordinance 305 and the Pennsylvania Construction Codes Act prior to occupancy. If the proposed occupancy involves new construction or renovations which require a building permit, **submit a Building Permit Application instead of this application.**

PROPERTY INFORMATION

ADDRESS OF BUILDING/SPACE: _____

OWNER NAME: _____

OWNER ADDRESS: _____

PHONE: _____

EMAIL: _____

SIZE OF BUILDING/SPACE BEING USED (SQ. FT.): _____

FIRE PROTECTION SYSTEMS INSTALLED (Check all that apply): Sprinklers Fire Alarm

Other: _____

OCCUPANCY INFORMATION

OCCUPANT/TENANT NAME: _____

OCCUPANT/TENANT ADDRESS: _____

PHONE: _____

EMAIL: _____

DOING BUSINESS AS (BUSINESS NAME): _____

CURRENT USE OF BUILDING/SPACE: _____

PROPOSED USE OF BUILDING/SPACE: _____

APPLICANT SIGNATURE: _____

DATE: _____