

OHIO TOWNSHIP POLICE DEPARTMENT

PLACE PHOTO HERE

Application for Licensing of Peddlers, Canvassers, and Transient Merchants

Print all answers, **except** your signature, and return this form with one profile picture approximately 2" X 2"

Date _____ Time _____

Name _____ Phone _____

Local Address _____

Home Address _____

Date of Birth _____ Height _____ Weight _____ Eye Color _____ Sex _____

Operator's License Number _____ Automobile Make/Model/Color _____

Registration Number _____ State _____ Social Security Number _____

Company or Firm Name _____

Company Address _____

Supervisor's Name _____

Supervisor's Address _____

Commodity or Service Sold _____

Date Requested From _____ To _____

Has a Prior License Ever Been Issued Yes _____ No _____

Have you ever been convicted of any crime, felony, misdemeanor, or violation of any municipal ordinance

Yes _____ No _____

If yes, describe the nature of your offense and the punishment or penalty assessed, and the date of assessment

Signature _____

Approved by _____ Date _____

Norbert M. Micklos, Chief of Police

Instructions for obtaining a Solicitation Permit.

First you must go through the Pennsylvania Criminal History check process. There is a \$10 fee per person.

1. Go to the Pennsylvania State Police Website at www.psp.state.pa.us.

- a. Select PUBLIC SERVICES
- b. Select CRIMINAL HISTORY REQUEST
- c. Select ONLINE REQUEST
- d. Select SUBMIT A NEW RECORD CHECK
- e. Provide the requested information
- f. Print the Response for Criminal Report Check report

2. Fill out the Permit Application

- a. Come to the Ohio Twp. Police Department at 126 Lenzner Court in Sewickley, PA 15143 Monday-Friday 8am – 4pm and bring the following:
 - i. Valid Photo ID
 - ii. Completed Application
 - iii. Response for Criminal Report Check (from the PSP website)

✓ For Solicitation Fees you will need to call the Ohio Twp Police Department at 412-259-8304.

Ø The Permit Application must be reviewed by the Chief of Police and can take 1-5 business days to be approved.